

~~~2005 DXBM's~~~

DATE	MESSAGE
01 03 05	<p>*****CTS HANDBOOK ONLINE *****</p> <p>A POLICY AND PROCEDURE HANDBOOK FOR CARETAKER SUPPLEMENT IS NOW AVAILABLE ON LINE AT HTTP://DHFS.WISCONSIN.GOV/SSI/CARETAKERHANDBOOK/INDEX . THIS HANDBOOK IS INTENDED AS A GENERAL INFORMATION SOURCE FOR CONSUMERS, ADVOCATES AND LOCAL AGENCY PARTNERS, AND IS NOT A STEP-BY-STEP GUIDE FOR PROCESSING CTS CASES USING THE CARES SYSTEM. QUESTIONS OR COMMENTS ABOUT MATERIAL IN THE HANDBOOK SHOULD BE ADDRESSED THROUGH YOUR CARES POLICY COORDINATOR TO DHFS/DIVISION OF DISABILITY AND ELDER SERVICES AND SENT TO LUEDTKE@DHFS.STATE.WI.US THIS HANDBOOK WILL BE AVAILABLE ON THE INTERNET, ONLY.</p>
01 07 05	<p>*CARES INFO. AND PROB. RESOLUTION CENTER AVAILABILITY*</p> <p>WE WILL NOT BE AVAILABLE AFTER NOON ON MONDAY 1/10/05. WE WILL RESPOND TO MESSAGES AND E-MAILS ON TUESDAY WHEN WE RETURN.</p>
01 08 05	<p>*** NEW COMPONENT COMPLETION CODE ***</p> <p>EFFECTIVE MONDAY, JAN. 3, 2005, A NEW COMPONENT COMPLETION CODE WAS ADDED TO REFERENCE TABLE TWCC FOR PARTICIPANTS WHO END W-2 ACTIVITIES DUE TO THE RECEIPT OF SSI. THE NEW COMPLETION CODE IS S – PARTICIPANT RECEIVING SSI. USE THIS COMPLETION CODE ON WPCS WHEN THE ACTIVITY IS ENDING BECAUSE THE PARTICIPANT IS RECEIVING SSI.</p>
01 12 05	<p>***** IM TRAINER POSITION *****</p> <p>THE UW OSHKOSH CCDET IS HIRING AN IM TRAINER/PROJECT MANAGER. MORE INFORMATION IS AVAILABLE ON THE WEB AT HTTP://WWW.UWOSH.EDU/HR/UNCLASSIFIED_POSITIONS.HTM OR CONTACT PAM BARTH BY PHONE AT (920)424-0985 OR EMAIL AT BARTH@UWOSH.EDU .</p>
01 13 05	<p>ELIGIBILITY WILL RUN ON 1/15/05 FOR THOSE INDIVIDUALS RECIEVING SSI THAT HAD A COLA SSI UPDATE ON 12/25/04 AND THAT WOULD USUALLY GO THRU ADVERSE ACTION IN JANUARY. NO WORKER ACTION IS NEEDED.</p>
01 13 05	<p>ALL STATE OFFICES WILL BE CLOSED ON MONDAY, JANUARY 17, 2005 IN OBSERVANCE OF MARTIN LUTHER KING JR. DAY.</p>
01 13 05	<p>THE UW OSHKOSH CCDET IS HIRING AN IM TRAINER/PROJECT MANAGER. MORE INFORMATION IS AVAILABLE ON THE WEB AT WWW.UWOSH.EDU/HR/UNCLASSIFIEDJOBS/CCDETTTRAINER.HTM OR CONTACT PAM BARTH BY PHONE AT (920) 424-0985 OR EMAIL AT BARTH@UWOSH.EDU</p>
01 19 05	<p>***** FOODSHARE GROSS INCOME LIMIT*****</p> <p>A REMINDER: FOODSHARE'S GROSS INCOME LIMIT IS 200% OF THE FEDERAL POVERTY LEVEL. THIS CHANGED WITH THE IMPLEMENTATION OF BROAD BASED CATEGORICAL ELILGIBILITY. THE NET INCOME LIMIT REMAINS AT 100% OF THE FPL AND THE INCOME CHANGE REPORTING THRESHOLD IS STILL 130% OF THE FPL. REFERENCES: FSHB 4.2.1, OPS MEMO 04-50 AND 04-29</p>
01 21 05	<p>*** WORK PROGRAM SCREENS CHANGES ***</p> <p>EFFECTIVE MONDAY, JANUARY 24, CHANGES TO WP SCREENS WPBD AND WPNH WILL BE MOVED INTO PRODUCTION. THE WPBD RELATED CHANGES ARE ADDRESSED IN OPS MEMO 04-62. AS DESCRIBED IN THE OPS MEMO, A BARRIER SUB-TYPE FIELD AND A BARRIER END REASON CODE FIELD HAVE BEEN ADDED TO WPBD. THE BARRIERS MH – MENTAL HEALTH AND PL - PHYSICAL LIMITATIONS WILL NOW REQUIRE A SUB-TYPE. EACH BARRIER CAN HAVE MORE THAN ONE SUB-TYPE ADDED, BUT THE SAME BARRIER/BARRIER SUB-TYPE COMBINATION CANNOT BE OPEN AT THE SAME TIME. THE WPNH CHANGES ARE DESCRIBED IN OPS MEMO 04-65. AS DESCRIBED IN THE MEMO, NEW EDITS HAVE BEEN ADDED TO PREVENT THE POSTING OF NON-PARTICIPATION DATES WHICH OVERLAP A CHANGE IN W-2 PLACEMENTS ON ACWI.</p>

DATE	MESSAGE
01 21 05	<p>*** SECURITY MANUAL RELEASE 05-01 ***</p> <p>THE SECURITY MANUAL HAS BEEN UPDATED. UPDATES CAN BE FOUND AT: THE PARTNER LOCATION IS (EXTRANET): HTTP://WORKWEB.DWD.STATE.WI.US/DWS/MANUALS/SECURITYMANUAL.HTM</p> <p>THE STAFF LOCATION IS (INTRANET): HTTP://DWDWORKWEB/DWS/MANUALS/SECURITYMANUAL.HTM</p> <p>THE SECURITY MANUAL RELEASE 05-01 IS NOW AVAILABLE ONLINE. THE FOLLOWING CHAPTER/APPENDIXES HAVE BEEN REVISED:</p> <ul style="list-style-type: none"> TABLE OF CONTENTS SUMMARY OF CHANGES APPENDIX 01 – FORMS APPENDIX 06 – ACQUIRING AND MAINTAINING A LOGON
01 22 05	<p>*** NEW LANGUAGE CODED ADDED TO TLAG ***</p> <p>EFFECTIVE MONDAY, JANUARY 24, A NEW LANGUAGE CODE FOR THE THAI LANGUAGE HAS BEEN ADDED TO THE REFERENCE TABLE TLAG. THE CODE FOR THE THAI LANGUAGE WILL BE T.</p>
01 22 05	<p>*** UPDATES TO CSAW EFFECTIVE 1/24/05 ***</p> <ol style="list-style-type: none"> 1. THE CASE SEARCH PAGE HAS BEEN CHANGED TO LIST THE CASE # FIRST. USERS CAN NOW SEARCH ON THE CHILD'S NAME, PIN, OR SSN. 2. A LINK HAS BEEN ADDED TO THE IDENTIFY SCHOOL AGE CHILD PAGE SO THE USER CAN LINK BACK TO THE NEW AUTHORIZATION PAGE. THE LINK WILL ONLY APPEAR ON THE IDENTIFY SCHOOL AGE CHILD PAGE, WHEN THE USER HAS ACCESSED THAT PAGE THRU THE SCHOOL AGE INDICATOR ON THE NEW AUTHORIZATIONS PAGE. 3. USERS WITH UPDATE ACCESS TO PROVIDER COMMENTS WILL NOW HAVE UPDATE ACCESS TO ALL PROVIDER LOCATIONS REGARDLESS OF THE PROVIDER LOCATION COUNTY. 4. THE REG COPAY TYPE IS NOW LISTED FIRST IN THE COPAY TYPE DROPDOWN BOX. 5. ONLY STATES IN THE US ARE LISTED IN THE DROPDOWN BOX ON THE ALT ADDRESS PAGE. TO SELECT WI QUICKLY, PRESS "W" TWICE. 6. THERE HAS BEEN A CHANGE ON HOW THE WARNINGS WORK WHEN ENTERING AN AUTH ON THE NEW AUTHS PAGE. IF YOU MAKE A CHANGE TO THE AUTH AFTER YOU RECEIVE WARNINGS AND OTHER WARNINGS ARE STILL APPROPRIATE, YOU WILL RECEIVE THE WARNINGS AGAIN AFTER YOU HAVE SELECTED THE ADD BUTTON. PRESS THE ADD BUTTON AGAIN IF YOU HAVE NO OTHER CHANGES TO MAKE AND YOU WILL BE TAKEN TO THE CONFIRMATION PAGE. WE WERE MISSING SENDING WARNINGS PRIOR TO THIS CHANGE.
01 22 05	<p>*** UPDATES TO CCPI EFFECTIVE 1/24/05 ***</p> <ol style="list-style-type: none"> 1. THERE IS NOW A QUICK PATH TO ENTER PROVIDER ATTD. CHECK THE "QUICK LINK TO ATTD BOX" AND ENTER THE PROVIDER NUMBER AND LOCATION. THIS WILL TAKE YOU TO THE PROVIDER ATTD ENTRY PAGE FOR THE CURRENT ATTD PERIOD. IF YOU ENTER ONLY THE PROVIDER NUMBER, YOU WILL BE TAKEN TO PROVIDER ATTD ENTRY PAGE FOR THE CURRENT ATTD PERIOD IF THERE IS ONLY ONE LOCATION. IF NOT YOU WILL BE TAKEN TO THE LOCATION LIST PAGE. SELECT THE ATTD ICON FOR THE APPROPRIATE LOCATION. 2. THE FACILITY AND TAX IDS HAVE BEEN ADDED AS POSSIBLE SEARCH CRITERIA TO THE QUERY PROVIDER PAGE. 3. THE PROVIDER PRICES NOW DISPLAY CORRECTLY IN CCPI.
01 22 05	<p>*** 1099 UPDATE ***</p> <p>1099S WERE MAILED ON 1/14/05. IF THE PROVIDER HAS NOT RECEIVED THEIR 1099 OR IF THE 1099 IS INCORRECT, HAVE THE PROVIDER CALL DWD BUREAU OF FINANCE AT 608-266-8700 AND LEAVE A MESSAGE.</p>

DATE	MESSAGE
01 25 05	<p>*****ECF ENHANCEMENTS*****</p> <p>WE WILL BEGIN THE CONVERSION OF THE EVF FORMS FROM THE OLD FOLDER STRUCTURE TO THE NEW FOLDER STRUCTURE BEGINNING THIS THURSDAY, JANUARY 28, AT 6:00 P.M. TO FACILITATE THIS, THE ECF WILL NOT BE AVAILABLE FROM 6:00 P.M. ON THE 28TH, UNTIL 8:00 A.M ON MONDAY, JANUARY 31. PLEASE REFER TO OPS 04-61 FOR ADDITIONAL DETAILS ON THE ECF ENHANCEMENT. IF YOU HAVE AN URGENT NEED TO VIEW A FORM WHILE THE ECF IS UNAVAILABLE FOR THIS PROJECT, YOU CAN REQUEST A COPY FOLLOWING THE PROCEDURES OUTLINED IN OPS MEMO 04-22 P. 6 UNDER CONFIDENTIAL CASES.</p>
02 08 05	<p>ON THURSDAY, 2/10/05 UPDATE ACCESS TO SMUM WILL BE SHUT OFF. IT IS BEING TRUNED OFF AS PART OF THE CARES WORKER WEB (CWW) PROJECT. ON 2/10/05, DWS SECURITY OFFICERS WILL BE USING A NEW WEB SECURITY APPLICATION TO ENTER INFORMATION ON SMUM. AS PART OF THE CWW ROLL OUT, STAFF WHO CURRENTLY HAVE LIMITED UPDATE ACCESS TO SMUM WILL BE GRANTED THE SAME ACCESS TO SMUM USING THE NEW WEB SECURITY APPLICATION KNOWN AS WISCONSIN'S INTEGRATED SECURITY APPLICATION (WISA). THIS NEW WEB APPLICATION WILL CAPTURE HISTORY WHICH MAINFRAME SMUM DOES NOT. QUERY ACCESS TO QUERY SMUM WILL NOT BE AFFECTED. UNTIL SMUM UPDATE IS MADE AVAILABLE ON THE CARES WORKER WEB, CHANGES WILL HAVE TO BE SENT INTO DWS SECURITY FOR PROCESSING.</p>
02 10 05	<p>***** AVAILABILITY OF CONFIDENTIAL EVF FORMS ****</p> <p>WITH THE NEW FOLDER STRUCTURE IN THE ECF, WORKERS WILL NO LONGER NEED TO REQUEST CONFIDENTIAL FORMS AS INSTRUCTED IN OPS MEMO 04-22. AS DESCRIBED IN OPS MEMO 04-61, THE NEW FOLDER STRUCTURE WILL ALLOW THE PRIMARY WORKER AND HIS/HER SUPERVISOR TO VIEW EVF DOCUMENTS ASSOCIATED WITH A CONFIDENTIAL CASE.</p>
02 11 05	<p>***** FULL SOCIAL SECURITY UPDATE ON CARES *****</p> <p>THIS WEEKEND, 2/12, WE RAN THE FULL SOCIAL SECURITY FILE TO UPDATE CARES. BECAUSE OF THIS, WORKERS WILL SEE AN INCREASE IN THESE TYPES OF ALERTS.</p>
02 19 05	<p>***** CCPS UPDATES EFF 2/21/05 *****</p> <p>**ALERTS 251 & 252 DISCONTINUED THE ALERTS 251 & 252 HAVE BEEN DISCONTINUED. THESE ALERTS DISPLAYED WHEN INCOME FOR CC AGS INCREASED BY \$250 OR MORE - OR DECREASED BY \$100 OR MORE. CSAW RECALCULATES AUTHORIZATIONS BASED ON ANY INCOME CHANGE FOR THE CC AG EACH SATURDAY.</p> <p>**MORE RESTRICTIONS ON ZERO HOUR ATTD CSAW WILL NO LONGER MAKE PAYMENT ON A "NEW" ENROLLMENT BASED AUTH WHEN ZERO HOURS OF ATTD ARE REPORTED AND THERE IS NO ATTD > ZERO HOURS OF ATTD REPORTED ON THE PREVIOUS AUTH. PRIOR TO THIS CHANGE, ATTD WOULD HAVE BEEN PAID WHEN ZERO HOUR ATTD WAS REPORTED AND ONLY ZERO HOUR ATTD HAD BEEN REPORTED ON THE PREVIOUS AUTH AS WELL.</p> <p>**ISSUANCE OF AUTH END NOTICE WHEN ELIGIBILITY ENDS WHEN ELIGIBILITY ENDS UNEXPECTEDLY PRIOR TO THE NEXT REVIEW, CSAW ISSUES THE AUTH END NOTICE TWO WEEKS PRIOR TO THE AUTH END DATE. FOR EXAMPLE, THE AUTH END NOTICE FOR AN AUTH ENDING 3/5/05 DUE TO ELIGIBILITY ENDING WILL NOW BE SENT 2/21/05 RATHER THAN 2/28/05.</p> <p>***** CSAW UPDATES *****</p> <p>**NEW ADVANCED SEARCH OPTION THERE IS A NEW ADVANCED SEARCH OPTION WHEN SEARCHING FOR A PROVIDER IN CSAW. THE ADVANCE SEARCH BUTTON WILL SEARCH FOR ANY CROSSMATCHES WITH PROVIDER BUSINESS AND INDIVIDUAL NAME. FOR EXAMPLE: WHEN YOU SEARCH ON A BUSINESS NAME, CSAW FINDS A POSSIBLE MATCH WITH AN INDIVIDUAL NAME. CSAW WILL NOW ALSO LOOK FOR THAT INDIVIDUAL NAME IN THE SYSTEM AND DISPLAY THE PROVIDER IN THE SEARCH RESULT. CSAW WILL DISPLAY THIS SEARCH RESULT EVEN IF THE PROVIDER USES A BUSINESS NAME OTHER THAN THE ONE INIATIALY SEARCHED. THIS SEARCH IS NOT NEEDED FOR EVERY SEARCH.</p> <p>***** CCPI *****</p> <p>**NEW SYMBOL DISPLAYED FOR NEW/CHANGED AUTHS CCPI NOW DISPLAYS A WARNING SYMBOL ON THE AUTH SUMMARY, AUTH DETAIL AND AUTH RATE DETAIL PAGES. THE SYMBOL INDICATES THAT THE AUTH IS NEW, THE AUTH END DATE HAS CHANGED, THE AUTH HAS ENDED, OR THE RATE HAS CHANGED WITHIN THE PAST TWO WEEKS. THERE IS LANGUAGE AT THE BOTTOM OF EACH PAGE TO EXPLAIN THE MEANING OF MESSAGE DESCRIPTION THE SYMBOL. THERE IS ALSO A NEW EXPLANATION ON THE BOTTOM OF THE PAGE FOR AUTH ENDING INDICATOR THAT EXPLAINS THAT THE AUTH IS ENDING FOR THE CHILD AND THERE IS NO NEW AUTH.</p>

DATE	MESSAGE
02 22 05	<p>***** CARES AVAILABILITY *****</p> <p>A CHANGE IS BEING MADE TO CARES AVAILABILITY IN MARCH. CARES WILL NOT BE AVAILABLE ON SATURDAY MARCH 5TH DUE TO THE ANNUAL FPL MASS CHANGE. CARES WILL BE AVAILABLE ON SATURDAY MARCH 12TH.</p>
02 24 05	<p>02 24 05 ***** CHANGES TO SMUM *****</p> <p>Changes to the SMUM screen moved to production last weekend. This move included removing some unused fields and adding new ones. *</p> <p>Changes to the ANIQ/ANIC screens moved to production last weekend. *</p> <p>Enhancements will be made to the find FEIN function this weekend.</p>
02 24 05	<p>02 24 05 ***** MORE INFORMATION *****</p> <p>For more specific information on all these and future moves, please see the "CARES Updates" on the EM page or go to: http://dev.dhfs.state.wi.us/em/cares-updates/index.htm</p> <p>Note: The "CARES Updates" for February 2005 are now updated to reflect these changes.</p>
03 01 05	<p>*** BVCC Redesign ***</p> <p>BVCC has been redesigned to be more user friendly. All comments will now be displayed in date order, instead of being ordered by transaction code. The same transaction code can be used and displayed more than once for comments that pertain to specific screens. If a comment is deleted, it will only be accessible in history. All other functions on the BVCC screen remain the same.</p>
03 01 05	<p>***** ECONOMIC SUPPORT SUPERVISOR POSITION *****</p> <p>Rock County Human Services Department - Economic Support Division is hiring an Economic Support Supervisor. The position requires graduation from an accredited college or university with a degree in social science or related field, experience in economic support programs, supervisory experience, or an equivalent combination of training and experience. Salary Range: \$17.94-\$19.82 per hour with an excellent fringe benefit package. If interested, a County application (a resume alone will not meet the deadline) must be received by 5:00 p.m., Friday, March 18, 2005. For more information, contact Rock County Human Resources Jobline at (608)757-5528 or go to www.co.rock.wi.us ***</p>
03 05 05	<p>***** CHILD CARE FPL MASS CHANGE *****</p> <p>TABLE TCCS HAS BEEN UPDATED WITH THE NEW FEDERAL POVERTY LEVELS (FPL). THE TABLE IS EFFECTIVE 4/1/05. A MASS CHANGE WILL RUN 3/5/05 TO APPLY THE 2005 FPL TO OPEN CHILD CARE CASES.</p> <p>TABLES TCFP AND TCCP HAVE BEEN UPDATED WITH THE NEW 2005 FPL AND ARE EFFECTIVE 3/25/05. A MASS CHANGE WILL RUN ON 3/19/05 TO RECALCULATE AUTHORIZATIONS USING THE NEW FPL AND COPAY LEVELS. THE AUTH NOTICES WILL BE MAILED 3/21/05. THE NEW AUTH RATES WILL BE EFFECTIVE 3/27/05.</p> <p>AN OPS MEMO WILL BE PUBLISHED THE WEEK OF 3/7/05 WITH FURTHER DETAILS.</p>
03 08 05	<p>***** CARES WORKER WEB *****</p> <p>Admin Memo 05-02 describes the new CARES Worker Web system enhancement implementation. If you are interested in learning about the rollout plans, training and more, please access this memo at: http://dhfs.wisconsin.gov/em/adminmemos</p>

DATE	MESSAGE
03 16 05	<p>*****ECONOMIC SUPPORT SPECIALIST POSITION*****</p> <p>Bayfield County Human Services Department - Economic Support Division is hiring an Economic Support Specialist I or II. The position requires a Bachelors Degree, Associate Degree with two years related experience, or five years related experience required. Degree in Human Services preferred. Starting hourly wage for ESS I is \$14.37/hr, for ESS II is \$15.04/hr.</p> <p>Applicants will be required to complete a skills test on Saturday, April 9, 2005 at WITC in Ashland. A Job description and application packet are available at the County Administrator's Office, Ph 715-373-6181. Applications, along with the \$14.50 testing fee, must be received at the County Administrator's Office, PO Box 878, Washburn, WI 54891, no later than 4:00 pm on Wednesday, March 30, 2005.</p>
03 16 05	<p>*****ADVERSE ACTION *****</p> <p>Riminder: Adverse Action is tonight, Thursday March 17th.</p>
	<p>(Displayed on 03/21/05)</p> <p>The CARES Worker Web will begin rolling out during the spring of 05. Pilots started in February. CWW is the first of many projects related to converting CARES to a Web based user interface. The first project that is going live this spring focuses on those workers/users who actively UPDATE client records and/or performs data collection activities for applicants - most of the current Client Registration and Application Entry functions. Users who do not use these functions on a regular basis (a.k.a query only users) will be rolled out gradually beginning late in CY 2005. During the implementation, the CARES mainframe screens - like the ones you are currently logging on to - will continue to operate as usual until ALL CARES users have been moved to the CWW.</p> <p>If you would like more information on the CWW, Click on the URL below, or CUT AND PASTE the following URL into your Web Browser and click "GO". NOTE: If you have not already done so, you will have to register to use this site. Web pages may vary slightly from these examples: http://caresfeedback.wisconsin.gov/home/</p> <p>Place an "x" here _ if you have read this message, understand its contents and do not want this message to appear again. Press "ENTER" to continue.</p>
03 21 05	<p>**CARES INFORMATION AND PROB. RES. CENTER AVAILABILITY*</p> <p>We will be attending the CARES Worker Web Kickoff on Wednesday, March 23rd and will not be available all day. We will return calls and e-mails on Thursday when we return.</p>
03 24 05	<p>***** FORM HCF 16004 *****</p> <p>The "Designation of Authorized Buyer for EBT" form (HCF 16004) has been revised. It is now titled "Designation of Authorized Buyer/Alternate Payee". If a client wishes to designate an Authorized Buyer or Alternate Payee for FoodShare benefits, this form should be completed. If the client wishes to designate an Authorized Representative to file for FoodShare or Medicaid on their behalf the "Medicaid/FoodShare Wisconsin Authorization of Representative" form (HCF 10126) should be completed. These forms are available on the DHFS web Site.</p>
03 26 05	<p>**** CCPI ATTD PAGE FORMAT CHANGED ****</p> <p>EFF 3/28/05 THE CCPI ATTD ENTRY PAGE FORMAT WILL CHANGE TO MEET THE SUGGESTIONS MADE BY LOCAL AGENCY STAFF. THE PAGE HAS MUCH BETTER SPACING WHICH HAS BEEN ACCOMPLISHED BY REMOVING THE AUTH NUMBER AND USING "E" FOR ENROLLMENT AND "A" FOR ATTENDANCE. THE PRIMARY PERSON NAME, CASE NUMBER AND AUTH WORKER ID HAVE BEEN ADDED. THE AUTH NUMBER APPEARS WHEN THE MOUSE IS DRAGGED OVER THE CHILD'S NAME.</p> <p>**** CSAW - NEW PRINTABLE PAGE THAT DISPLAYS AUTHS/RATES BY CASE OR PROVIDER LOCATION ****</p> <p>EFF 3/28/05 THE LIST AUTHS FOR A PROVIDER LOCATION AND FOR A CASE PAGES NOW HAVE A 'PRINTABLE VIEW' LINK. THIS WILL ALLOW THE WORKER TO VIEW/PRINT ALL AUTHS WITH RATES FOR ALL CHILDREN IN A CASE OR AT A PROVIDER LOCATION. MULTIPLE PROVIDERS MAY STILL BE LISTED FOR THE CASE ON THIS NEW PRINTABLE PAGE.</p> <p>**** CSAW - NEW FORMAT FOR LIST AUTH FOR A PROVIDER LOC/CASE PAGES ****</p> <p>EFF 3/28/05 THE LIST AUTHS FOR A PROVIDER LOCATION AND FOR A CASE PAGES WILL HAVE MUCH BETTER SPACING, AS SUGGESTED BY LOCAL AGENCY STAFF. THE AUTH NUMBER HAS BEEN REMOVED TO PROVIDE BETTER SPACING AND THE AUTHED HOURS ARE BOLDED. THE AUTH NUMBER APPEARS WHEN THE MOUSE IS DRAGGED OVER THE CHILD'S NAME.</p>

DATE	MESSAGE
04 05 05	<p>* ECONOMIC SUPPORT SPECIALIST BI-LINGUAL-SPANISH*</p> <p>Full-time position available with the Rock County Human Services Department. Determine eligibility for public assistance programs and provide case management for employment and training programs. Position requires individual fluent in English and Spanish. Also required is two years education in the human services or related field, strong computer skills, and work experience in human services area preferred. Experience may be substituted for education. Starting Salary: \$13.40 per hour (2003 rates) If interested, a County application (a resume alone will not meet the deadline) must be received no later than 5:00 p.m. Friday, April 22, 2005 at:</p> <p>HUMAN RESOURCES ROCK COUNTY COURTHOUSE 51 S. MAIN ST. JANESVILLE, WI 53545 www.co.rock.wi.us Jobline: (608) 757-5528 AN EQUAL OPPORTUNITY EMPLOYER</p>
04 11 05	<p>***** JOB ANCOUCMENT*****</p> <p>Health Care Financing Supervisor - FoodShare Quality Assurance Program Supervisor - Madison. Department of Health and Family Services (DHFS); Division of Health Care Financing (DHCF); Bureau of Eligibility (BEM) Management (BEM) Madison. This position directs and provides leadership to the FoodShare (FS) Quality Assurance (QA) Program to ensure the accurate completion of QA reviews consistent with state and federal requirements, supervises QA Staff assigned to field offices throughout the state, produces and validates FoodShare QA statistical data and reports in a timely manner; serves as BEM's primary liaison communication person, negotiator and expert in QA matters.</p> <p>The starting salary is between \$41,136 to 63,865 per year depending on qualifications, plus excellent benefits. A twelve-month probationary period is required. The pay schedule/range is 81-03. This is a This is a non-represented position. Applications are due by 04/25/05.</p> <p>A detailed explanation of job duties, skills, and how to apply are listed in the State Current Opportunities Bulletin under job announcement 05-00496: Contact Gregg Dalton, Human Resource specialist at 608-266-9822 with questions.</p>
04 13 05	<p>***** PAYMENT ACCURACY TIP *****</p> <p>If you change information on a CARES screen you must run eligibility (SFEX/SFED) for the information to affect benefits. CARES only runs selected types of cases at Adverse Action. From recent state FS errors, it appears some IM workers enter a screen change and assume CARES will automatically read and run eligibility at Adverse Action. This does not happen.</p>
04 13 05	<p>* EAWS DIV. PROGRAM DEVELOPMENT AND PLANNING MANAGER *</p> <p>Dane County Department of Human Services Economic Assistance and Work Services (EAWS) Division is Seeking an individual to manage and monitor budgets, subcontracts and other program planning and development. The position also develops and communicates operational priorities within and outside the department; provides information and analyses to legislative (County Board) and executive committees; participates in EAWS planning, policy and budget development. Starting annual wage is \$55,806 with further merit increases to \$72,530 with excellent benefits. Please refer to www.co.dane.wi.us or call the Dane County Job line at (608) 266-4123 for further details about the position. An affirmative action employer operating under a civil service merit system.</p>
04 18 05	<p>***** JOB ANOUCMENT *****</p> <p>Jackson County is looking for an Economic Support Specialist. Associate degree or experience determining eligibility for public assistance programs required. Start wage is 13.80 per hour plus liberal benefit package. Completed application materials and resume are required and must be received by April 25, 2005. Contact geri.allen@co.jackson.wi.us for application materials.</p>
04 19 05	<p>***** UWO-CCDET APPLICANT POOL *****</p> <p>The University of Wisconsin Center for Career Development (UWO-CCDET) is currently building an applicant pool for potential openings in the next six-nine months. Please see the Hot Topics section of the Eligibility Management web site for more information.</p>

DATE	MESSAGE
04 22 05	<p>**** CARES Guide Release 05-01 ****</p> <p>The following chapters/appendices have been published to the CARES Guide:</p> <p>Table of Contents Updates Sect. 1, Chap 10 - Data Exchange Sect. 1, Appendix 10 - DWS Map Sect. 1, Appendix 11 - Menus & Screens Sect. 1, Appendix 17 - Shortcut to Running SFEX w/Dates Sect. 2, Chap 04 - Assessment & EP Sect. 2, Chap 08 - Non-participation</p> <p>Location: Partners (Extranet users): http://workweb.dwd.state.wi.us/dws/manuals/caresguide/pdf/coverpage.pdf Staff (Intranet users): http://dwdworkweb/dws/manuals/caresguide/pdf/coverpage.pdf</p>
04 22 05 (posted later in the day)	<p>If the above URL's don't work, we recommend you directly enter the entire URL in your browser. Due to the limitations of posting DXBM's on the mainframe, we sometimes cannot fit an entire URL on one line.</p>
04 22 05	<p>***** ES/W-2 SPECIALISTS' WEEK *****</p> <p>The governor has proclaimed the week of April 25th as Economic Support & Wisconsin Works Specialists' Week. Proclamations were mailed out to all agencies last week. You can also read the proclamation text on the WSSA web page at http://www.wssa.ws/ We hope all of you have a great week!</p>
04 23 05	<p>**** New WP screen WPBS ****</p> <p>A new WP screen, WPBS, will be available starting Monday, April 25. WPBS will serve as the summary listing screen for the barrier details screen WPBD. Ops memo 05-14 describes the functionality of the new screen. Minor enhancements to WPBD are also detailed in this ops memo.</p>
04 28 05	<p>**** BST info on WPRU ****</p> <p>The logic used to determine whether or not BST Status info is displayed on WPRU has been modified to better reflect when a new screening MIGHT be needed. If a W2 case reopens after being closed for more than a year and the individual is placed in a W2T, CSJ, Trial Job or CMS, the WPRU BST Status info will now display as spaces even if a screening was completed during the previous W2 episode. If an individual is placed in one of the above mentioned placements and the BST Status fields are blank on WPRU, this can be one of the indicators a worker uses to determine if a new screening is needed. The BST application, however, is still the best source to view and verify the status of all BST records which exist for a given PIN.</p>
04 30 05	<p>***** CARES CHANGE *****</p> <p>Effective 5/2/05, CARES changes have been made to follow the policy in Ops 04-22 and no longer require verification of employment and health insurance for full time students under age 19.</p>
05 06 05	<p>***** TRAINING ANNOUNCEMENT *****</p> <p>ATTENTION ANYONE WHO DOES TPL SUBROGATIONS: CASUALTY COLLECTION AND SUBROGATION TRAINING ON WED 5/11/05 at the Mosinee Regional Training Center in Cedar Creek Mall from 10:30 to 12:30. Info was mailed out along with a registration form to the counties in that area. If you didn't see it and you want to sign up for the training contact Tracy Lipinski at 608-267-7282 by 5/9/05 - if possible.</p>
05 06 05	<p>***** JOB ANNOUNCEMENT *****</p> <p>DHFS Bureau of Eligibility Management is filling an Economic Support QA Specialist Advanced position. This is the vacant CARES Call Center position. The starting salary is \$40,281 per year. If you are interested in applying for this position, please visit the DHFS website at http://dhfs.wisconsin.gov/ and follow the links to employment opportunities. Refer to Job Code 05-00733. The first review of application/examination materials will be held on materials received by May 23, 2005. Materials will be evaluated and qualified candidates will be invited to participate in the next step of the selection process.</p>

DATE	MESSAGE
05 06 05	<p>*IMPORTANT MESSAGE ABOUT THE STATE HELP DESK NUMBERS*</p> <p>DWD and DHFS are both converting to a new phone system for their Call Centers/Help Desks. Beginning Wednesday, May 11 you will need to dial:</p> <p>(608)261-6378 to reach the CARES Call Center use (option 1) or the I.M. Training Support Call Center (option 2);</p> <p>(608)261-6317 to reach DWD Security (option 1); Child Care (option 2), Asset (option 3), or JOBNet Business (option 4);</p> <p>(608)266-7252 to reach the DWD Service Desk.</p>
05 12 05	<p>***** TRAINING ANNOUNCEMENT *****</p> <p>ATTENTION ANYONE WHO DOES TPL SUBROGATIONS: CASUALTY COLLECTION AND SUBROGATION TRAINING ON WED 5/11/05 at the Mosinee Regional Training Center in Cedar Creek Mall from 10:30 to 12:30. Info was mailed out along with a registration form to the counties in that area. If you didn't see it and you want to sign up for the training contact Tracy Lipinski at 608-267-7282 by 5/9/05 - if possible.</p>
05 12 05	<p>***** JOB ANNOUNCEMENT *****</p> <p>DHFS Bureau of Eligibility Management is filling an Economic Support QA Specialist Advanced position. This is the vacant CARES Call Center position. The starting salary is \$40,281 per year. If you are interested in applying for this position, please visit the DHFS website at http://dhfs.wisconsin.gov/ and follow the links to employment opportunities. Refer to Job Code 05-00733. The first review of application/examination materials will be held on materials received by May 23, 2005. Materials will be evaluated and qualified candidates will be invited to participate in the next step of the selection process.</p>
05 12 05	<p>** WEB BASED SYSTEMATIC ALIEN VERIFICATION SYSTEM *****</p> <p>Effective 5/2/05, the U.S. Citizenship and Immigration Services (USCIS), Systematic AlienVerification for Entitlements (SAVE) Program, has made several enhancements to the web-based (online SAVE) Verification Information System (VIS). SAVE users, please log into SAVE https://www.vis-dhs.com/WebOne/vislogin.aspx?JS=YES to view the enhancements found in the flashing "News" box. Effective 1/31/05, The USCIS also revised the G-845S and G-845 form. The new revised form can be downloaded from http://uscis.gov/graphics/formsfee/forms/index.htm for your use. Toss the prior versions immediately. The prior versions will only be accepted through 6/30/05.</p>
05 17 05	<p>*****'END DATED' ANIC SCREENS HAVE BEEN UPDATED *****</p> <p>All end dated ANIC screens have been updated with an "NL" delete code to prevent individuals from receiving the "TA" FSET exemption given to a spouse when his/her spouse is listed on ANIC. This exemption should come from answering "Y" to "IS A HH MEMBER NEEDED TO CARE FOR THIS PERSON?" on ANDI.</p>
05 23 05	<p>**IMPORTANT MESSAGE ABOUT THE STATE HELP DESK NUMBERS**</p> <p>DWD and DHFS are both converting to a new phone system for their Call Centers/Help Desks. Beginning Wed, May 11th you will need to dial:</p> <p>(608)261-6378 to reach the CARES Call Center (option 1) the I.M. Training Support Call Center (option 2)</p> <p>(608)261-6317 to reach DWD Security (option 1) Child Care (option 2) Asset (option 3) JOBNet Business (option 4)</p> <p>(608)266-7252 to reach the DWD Service Desk</p>

DATE	MESSAGE																					
05 26 05	<p>***** FUTURE OPENINGS UWO CCDET *****</p> <p>UWO CCDET is currently accepting names in an applicant pool for possible future openings. That pool is closing June 8, 2005. Please see the What's New Section of the Eligibility Management website for more information.</p> <p>To submit your name into the UWO CCDET applicant pool, please complete the online survey available at: http://www.guia.com/sv/57128.html If you have questions, please contact Cheri Stoffel at stoffel@uwosh.edu or 920-424-1135.</p>																					
05 28 05	<p>* CHANGES FOR MILWAUKEE REGION #'s AND REFERRALS TO WP*</p> <p>Referrals to Work Programs are based on the Region number on ACCH. On AIWP, the office that relates to the region on ACCH shows on the screen. If the worker tries to change it to another region's office, they get an error message to change the region number on ACCH. A number of cases still list the region as 03 on ACCH, so workers who try to change AIWP to another region's office get this reminder to change ACCH. When the worker leaves the default Region 3 office on AIWP and presses PF24, referrals continue to be generated to 1573 and 2573 offices. This weekend, the Region 3 row on reference table TWMR is being removed. Once that is done, all cases with Region 3 on ACCH will default to Office 0000 on AIWP, and an error message will say that a referral is not allowed for that office. The worker must change the Region number on ACCH to another region number, and then reprocess AIWP. The WP office number for the new region will now display on AIWP. Also, any time ACCH is updated, an error message will appear if region 3 is listed. The region number will have to be changed.</p>																					
05/31/05	<p>**IMPORTANT MESSAGE ABOUT THE STATE HELP DESK NUMBERS**</p> <p>DWD and DHFS are both converting to a new phone system for their Call Centers/Help Desks. Beginning Wed, May 11th you will need to dial:</p> <table><tr><td>(608)261-6378</td><td>to reach the CARES Call Center</td><td>(option 1)</td></tr><tr><td></td><td>the I.M. Training Support Call Center</td><td>(option 2).</td></tr><tr><td>(608)261-6317</td><td>to reach DWD Security</td><td>(option 1)</td></tr><tr><td></td><td>Child Care</td><td>(option 2)</td></tr><tr><td></td><td>Asset</td><td>(option 3)</td></tr><tr><td></td><td>or JOBNet Business</td><td>(option 4).</td></tr><tr><td>(608)266-7252</td><td>to reach the DWD Service Desk.</td><td></td></tr></table>	(608)261-6378	to reach the CARES Call Center	(option 1)		the I.M. Training Support Call Center	(option 2).	(608)261-6317	to reach DWD Security	(option 1)		Child Care	(option 2)		Asset	(option 3)		or JOBNet Business	(option 4).	(608)266-7252	to reach the DWD Service Desk.	
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06 24 05	<p>***** CARES FIXES EFFECTIVE 6/27/05 *****</p> <ol style="list-style-type: none">1. FPW cases will no longer fail 077 while in review mode when a NFTF review is being processed.2. FS cases will no longer fail 554 when the household reapplies after being closed for not turning in a completed SMRF.3. Review dates will no longer be reset when a case is transferred between offices within a county.4. The New Hire auto update process will be modified to send out Employment Verification forms for FS when an individual is a minor not enrolled in school and when an individual is 18, regardless of school enrollment.																					
06 27 05	<p>***** Review Notices and County X-fer *****</p> <p>The Generate Letter (Y/N) field has been removed from ACCT. A Review Notice will no longer be sent when cases are transferred between offices within a county. The Review Notice will automatically be sent when cases are transferred to a new county.</p>																					

DATE	MESSAGE
06 30 05	<p>***** CWW COUNTIES- SYSTEM HELP *****</p> <p>The following updates were made to System Help pages in the CARES Worker Web in May and June:</p> <ol style="list-style-type: none"> 1. Group Level Program Requests and Print Application Registration- explains 2 new fields on the Print Application Registration form. 2. Asset pages- explains this new button-"Automatically create asset page for joint owners in the household" 3. Absent Parent- clarified the search function 4. Mainframe to Web Mapping- added a column of common nonfinancial fields and the corresponding web pages. Navigation Overview- Added information about dynalists.
	NOTE: I was on vacation 07/04/05 – 07/08/05. There is the potential for missing DXBMs from this time period.
07 12 05	<p>***** CWW Transition Reports *****</p> <p>Four new ACD reports have been created to assist workers in tracking cases through the transition to CARES Worker Web. A list of the reports with a description of each report has been sent to the CARES and Policy Coordinators of each agency.</p>
07 14 05	<p>***** JOB ANNOUNCEMENT *****</p> <p>UWO CCDET is continuing to recruit for an Income Maintenance Trainer. For more information see the Income Maintenance Hot Topics page:</p> <p>http://dhfs.wisconsin.gov/em/</p>
07 15 05	<p>**** Milwaukee W2 and FS Cases - Region on ACCH ****</p> <p>It is essential that the region number on ACCH be accurate so that the Work Program referral process can work correctly. Problems regularly occur with referrals when cases are transferred. If a case is transferred within Milwaukee County, the Region Number on ACCH must be reviewed and updated if not accurate. Updating the address on ACCT does not update the Region Number. Even more importantly, when a case is transferred in from another county, there is no Region Number. Go immediately to ACCH to add the correct Region Number.</p>
07 22 05	<p>*** EOSPM RECOMMENDED OVER EOSP ***</p> <p>If you currently type "EOSP" to view state reports online through the (green) Selection Screen, we encourage you to instead type "EOSPM" through MenuManager. These are two different ways of accessing the same reports, but EOSPM has some advantages over EOSP. After 20 minutes of inactivity with EOSP your session closes, you lose your data and you need to restart the EOSP transaction. After 20 minutes of inactivity with EOSPM you simply re-enter your password to resume processing. (EOSPM does time out after 240 minutes of inactivity.)</p>
07 23 05	<p>***** CWW SYSTEMS HELP - WEB COUNTIES ONLY *****</p> <p>The following changes were made to CWW Systems Help this week:</p> <p>COMUNITY WAIVERS AND FAMILYCARE – There is an explanation of the Lookup button.</p> <p>DYNALIST- Removed this section from the Navigation Overview and created a separate page. Is' expanded and includes instructions on adding and deleting income. It's in the How to use CWW folder.</p> <p>KEYBOARD SHORTCUTS – This is a separate page in the How to use CWW folder. This was removed from the Navigation Overview to make it easier to find.</p> <p>NAVIGATION OVERVIEW – This is shorter since Keyboard Shortcuts and Dynalist instructions have their own pages.</p>
07 25 05	<p>*****CWW UPDATES FOR JULY ARE AVAILABLE *****</p> <p>CWW updates are posted at: http://dhfs.wisconsin.gov/em/cares-updates/cwwupdates.htm (Note- The above is an inactive link. In order to Access this link you must open your browser and enter it manually)</p> <p>CARES users in agencies that have not begun using the CWW may not need to view these system changes. However, CARES users in agencies that are using the CWW should check this site and the CARES mainframe updates site at: http://dhfs.wisconsin.gov/em/cares-updates/index.htm to see the monthly system changes.</p>

DATE	MESSAGE
07 28 05	<p>***** CWW REVIEW DRIVER FLOW CHANGES *****</p> <p>This change is for the CWW only: Some of the non-financial summary pages will now be scheduled instead of detail pages in the Review Driver Flow. The intent of scheduling summary pages is to allow the worker to review the current information to assess whether or not any changes need to be recorded without having to go through the time consuming process of viewing each detailed record one by one. If a worker determines something needs to be changed, they may simply click on the "magnifying glass" icon to go to that particular detail record. The summary pages that will now be scheduled have been chosen to carefully balance the goals of workload savings and payment accuracy.</p>
07 28 05	<p>***** CWW SMRF DRIVER FLOW CHANGES *****</p> <p>This change is for the CWW only: Changes have been made to the SMRF Driver. The changes include:</p> <ol style="list-style-type: none"> 1) The Case Information Summary page will be scheduled instead of the Household Members page. Please review the information for each individual on the Case Information Summary page to determine if a change is required. If a change needs to be made, click on the magnifying glass icon for that individual to go to the detail page. 2) The Shelter Cost and Utility Cost pages will no longer be scheduled as a part of the SMRF Driver flow. <p>If changes are required on these pages, they will be either scheduled as a part of the address "mini-driver" flow when an address change is made on the General Case Information page, or the pages will have to be chosen from the Navigation Menu.</p>
07 29 05	<p>***IMPACT On THE INCREASE OF THE STATE MINIMUM WAGE **</p> <p>Subject: Impact on the increase in the State minimum wage to W2, Child Care and FSET.</p> <p>In Wisconsin, the state minimum wage increased to \$5.70 effective June 1. The impact to our programs are:</p> <ol style="list-style-type: none"> 1. W2 and FSET: no impact, the policy states that we use the federal minimum wage. 2. W2 JALs: the repayment agreement must be done at the federal or state minimum wage amount, whichever is higher. JAL repayment agreements should be determined at \$5.70/hour. 3. Child Care: when manually calculating a child care authorization for an in-home provider, the state minimum wage amount should be used.
08 12 05	<p>***** Upgrade to Webl *****</p> <p>The current version of Business Objects WebIntelligence (Webl) is being upgraded. Webl will be unavailable from Friday, August 12th at Noon until August 15th. The following URL will provide detailed instructions for using the new Webl: http://dwd.wisconsin.gov/dwspts/topics/webi/default.htm Questions may be emailed to WISDOM@dwd.state.wi.us</p>
08 17 05	<p>THE CC 12 MONTH REVIEW PROJECT WILL BE IN PRODUCTION ON 8/26/05. NEW CC CASES ENTERED ON/AFTER THAT DATE WILL HAVE A SMRF AT 6 MONTHS AND A REVIEW SCHEDULED AT 12 MONTHS. ONGOING CC CASES WILL BEGIN TO HAVE THEIR REVIEW DATES SYNCH UP WITH FS THE NEXT TIME A REVIEW IS RUN FOR THE CC AND/OR FS AG. AN OPERATIONS MEMO WILL BE POSTED WITH MORE DETAIL.</p>

DATE	MESSAGE
08 18 05	<p>REMINDER: The automatic CWW Batch Transition process will be running this weekend on 8/20/05 for the Southwest and Western counties.</p> <p>What this means is:</p> <ul style="list-style-type: none"> • All CARES mainframe cases that haven't been transitioned to CWW will be automatically transitioned. • Starting Monday 8/22 all new ES RFAs will have to be entered in CWW. No new ES RFAs will be able to be entered through CARES mainframe. • Starting Monday 8/22, existing mainframe RFAs will need to be processed through intake on CWW. (Note: If the Mainframe RFA isn't yet complete on the Mainframe (i.e. worker ID not yet entered), the RFA needs to be completed on the mainframe first.) The RFA is processed through intake by bringing up the RFA Summary in CWW and selecting "Begin Intake" • All Application Entry data, reviews, and changes will need to be entered through CWW for the transitioned cases. • A very low percentage of cases (less than 1%) will exception out of the automatic transition. A report will be distributed with case numbers, exception reason, and instructions for each exception reason. These cases will need to be transitioned by the worker on the CWW Case Summary page. More instructions will be included with the report.
08 18 05	<p>**** ACCESS QUESTION ON GENERAL INFORMATION PAGE ****</p> <p>A Reminder: On the CWW General Information page there is a question to determine if the customer has used the ACCESS screening tool. If the General Information page is 'Required' and the response to this question was not 'Yes' in Client Registration, the answer is spaced out and set as mandatory. There are three choices to enter; 'Y-Yes', 'N-No', or 'D-Did not ask'. Since the answer to this question is very important for the federal and state evaluation of this tool, please correctly respond as it applies to your situation.</p>
08 20 05	<p>*** NEW W-2 BI SCREEN NOW AVAILABLE ***</p> <p>SCREEN BIAW (W-2 AUXILIARY AUTHORIZED APPROVERS) IS NOW AVAILABLE TO QUERY IN PRODUCTION. THIS SCREEN LISTS AUTHORIZED AUXILIARY APPROVERS BY ELIGIBILITY OFFICE NUMBER. ALL OFFICES ARE NOT YET LOADED TO THIS SCREEN. TO ACCESS THIS SCREEN, ENTER BIAW IN THE TRAN, AND THE OFFICE NUMBER IN THE PARMS. IF THE OFFICE NUMBER YOU ARE QUERYING IS NOT AVAILABLE, WAIT UNTIL THE WEEK OF AUGUST 29TH AND QUERY THE OFFICE NUMBER AGAIN. IF AN ERROR IS FOUND, PLEASE FAX A NEW DWSW-14746-E FORM TO DWD DWS SECURITY WITH THE CORRECTIONS. THE FAX NUMBER IS 608-267-0484. NOTE THAT SOME AGENCIES HAVE NOT SUBMITTED FORMS YET. PLEASE DO SO.</p>
08 22 05	<p>***** ANNUAL FPL ADJUSTMENT FOR FOODSHARE *****</p> <p>The yearly FPL, allotment and SUA increases were entered into CARES over the past weekend. These amounts are effective as of October 1st. The Mass Change will run September 3rd to affect October benefits. An Ops memo will be published later this week with the new amounts and the CARES tables that were updated.</p>
08 23 05	<p>**Partnership Changes in Dane and Milwaukee Counties.**</p> <p>Milwaukee Co. - As of July 12, 2005, Community Care Organization (CCO) may enroll applicants who are at the ISN level of care. Previously, enrollment of new applicants to CCO's Program of All-Inclusive Care for the Elderly (PACE) and the Wisconsin Partnership Program was restricted to ICF-1, ICF-2, and SNF levels of care. The results page of the Long-term Care Functional Screen will continue to indicate that applicants at an ISN level of care are not eligible for enrollment at CCO. Please disregard this result until the results page of the Functional Screen can be modified.</p> <p>Dane Co. - As of August 2, 2005, Elder Care of Wisconsin may enroll applicants who are at the ISN level of care. Previously, enrollment of new applicants to Elder Care's Wisconsin Partnership Program was restricted to ICF-1, ICF-2, and SNF levels of care. The results page of the Long-term Care Functional Screen will continue to indicate that applicants at an ISN level of care are not eligible for enrollment at Elder Care. Please disregard this result until the results page of the Functional Screen can be modified.</p> <p>Enrollment of new applicant to the Partnership program at Community Living Alliance (CLA) continue to require an ICF-1, ICF-2 or SNF level of care. CLA may not enroll new applicants at an ISN level of care.</p>

DATE	MESSAGE
08 30 05	<p>**** COMMUNICATION OF CC SMRF PROCESS TO FAMILIES ****</p> <p>WHEN YOU MEET WITH FAMILIES THAT ARE RECEIVING CC, PLEASE TELL THEM ABOUT THE NEW SMRF PROCESS. TELL THEM WHEN THEIR NEXT REVIEW OR SMRF IS DUE. IF A SMRF IS DUE NEXT, TELL THEM THAT THEY WILL GET BLUE FORMS IN THE MAIL THAT THEY MUST COMPLETE AND MAIL BACK IN ORDER FOR THEM TO CONTINUE TO GET CC SUBSIDY. ALSO TELL THEM WHAT MONTH THE SMRF WILL BE MAILED.</p>
09 03 05	<p>***** W-2 Auxiliary Payment Changes Implemented *****</p> <p>The W-2 Auxiliary Payment changes have been implemented in CARES over this past weekend. Screen BIWA is now available to the designated W-2 auxiliary approval workers for your office. Auxiliary payment requests must be approved on screen BIWA by a designated approval worker in order to be issued.</p> <p>If your W-2 agency has not yet submitted form DWSW-14746-E with your agency's designated approval workers, your agency will not be able to issue W-2 auxiliary payments. You may query screen BIAW with your W-2 eligibility office number in the TRAN to see the list of your agency's approval workers. Please see Operations Memo 05-32 for more information about the changes made to the W-2 auxiliary payment process.</p>
09 08 05	<p>**** CARES Guide Release 05-02 ****</p> <p>The following chapters/appendices have been published to the CARES Guide:</p> <ul style="list-style-type: none"> Table of Contents Instructions Updates Sect. 1, Chap 09 - Benefit Recovery Sect. 1, Appn 01, v. 2 - CARES Office Numbers & WDAs Sect. 1, Appn 02, v. 6 - School Codes Sect. 1, Appn 10, v. 5 - DWS Regions Sect. 2, Chap 04, v. 3 - Assessment & EP Sect. 2, Chap 09, v. 3 - Exit from Work Programs Sect. 2, Appn 01, v. 4 - Definition of Components & Statuses Sect. 2, Appn 02, v. 4 - Activity Matrix Sect. 2, Appn 11, v. 2 - Date of Last Contact Sect. 2, Appn 12, v. 2 - Work Program Concepts <p>Location: Partners (Extranet users): http://workweb.dwd.state.wi.us/dws/manuals/caresguide/pdf/coverpage.pdf</p> <p>Staff (Intranet users): http://dwdworkweb/dws/manuals/caresguide/pdf/coverpage.pdf</p> <p>Please note that the above URL's extend to two lines, and as a result, the link present in the DXBM will not function properly. Type in the entire URL to successfully access the page.</p>
09 08 05	<p>CARES mainframe and CARES Worker Web will be available online on Saturday 9/10 from 6:30AM to 3PM and on Sunday 9/11 from 9AM to 5PM to provide assistance for processing a potential influx of evacuee applications because of Hurricane Katrina.</p>
09 09 05	<p>**** WP TRANSFER PROCESS CHANGES EFFECTIVE 9/10/05 ****</p> <p>When using the new office transfer process within the same contract agency, components/activities that were not completed before transfer were completed by CARES in the old office with a completion code of T and then reopened in the new office. This has changed. CARES will now use a completion code of R (Relocated Within Consortium) with the end date set to one day prior to the transfer date. The reopened components in the new office will use the date of transfer as the begin date. Also, under the old process the anticipated end date was re-set to the date of transfer. This also has changed. Now the anticipated end date will NOT be changed when the transfer occurs; it will retain the date that was present at the time of the transfer.</p>
09 09 05	<p>While EBT information is not usually sent on weekends, in support of Katrina evacuee processing this weekend, EBT information will be sent. The schedule will be the same as weekdays for this.</p> <p>Also on Sunday, UI query will be available from 9 AM until 3 PM and SOLQ will be available from 8 AM until 4 PM.</p>

DATE	MESSAGE
09 13 05	*REMINDER: REVIEW DATES FOR HURRICANE KATRINA CASES ** Hurricane Katrina Evacuee cases certified under the temporary policies for FoodShare and Medicaid are certified for the application month plus three months. After confirming the benefits, the worker must update AGOR to reflect the correct certification period. See Ops Memo 05-33.
09 22 05	***** EMPLOYER VERIFICATION FORMS IN CARES ***** Beginning 9/19/05, Version 03 of the Employer Verification Forms will be available in CARES. A fax number was added to allow employers and clients the option of faxing the form. Some sentences will now be displayed in "bold" font for emphasis. INEI will display the version number that was generated.
09 23 05	09 23 05 ***** CARES CODING FOR EVACUEE CASES ***** All cases including a Katrina evacuee must have the appropriate alert flag (KA ,KL, KM) entered on ANDA for EACH individual that is an evacuee (not just the primary person). This flag is the indicator used to exempt the individual from HMO enrollment and also allows the State to track these individuals for Federal funding. See Ops Memo 05-33. The State has corrected any cases processed prior to 9/18/05 that had at least one but not all evacuees coded on with the alert flag. Cases processed after 9/18/05 and cases with no alert flags entered for any individuals must be fixed by the worker.
09 29 05	***** AUTOPOPULATION OF EMPLOYMENT PAGE ***** On 9/30/05, CARES will be fixed to correct the issue where information is auto populated on the Employment Page (CWW) or AFWG (mainframe) with zero in the override fields and an AP code and the case incorrectly budgets zero income instead of the correctly autopopulated amount. As of 10/03/05, when the form is returned and autopopulated, CARES will no longer display \$0 in the override fields or populate a verification code AP. These fields will be blank, and the autopopulated dollar amount will be budgeted.
09 25 09	***** JOB OPPORTUNITY ***** The UWOC CCDET is currently recruiting for two new projects. Positions to be hired are: IRS/PARIS Specialists, MAQA Lead Reviewer, and MAQA Reviewers (short descriptions of each position follow). These positions will be located in Madison. Anticipated start date is December 27, 2005. Position announcements with qualifications and application instructions are available at: http://www.uwosh.edu/hr/unclassified_positions.htm
10/10/05	Note: I was on vacation 10/3-7/05 so any DXBMs posted for less than 9 days will not appear in this document.
10 10 05	***** LIFE ESTATE VALUATION PROCESS ***** The Life Estate Valuation process has changed. Please see 8.1.2 of the Medicaid Eligibility Handbook at http://www.emhandbooks.wi.gov/meh/ for more information.
10 13 05	*** NO REVIEW DATE LOGIC CHANGES FOR OCTOBER *** The CARES update to reverse the MA review date logic put into CARES in July will not be done in October as indicated on the October CARES Updates. CARES will continue to set the review date on AGOR one month early until the fix is done. This fix is now scheduled for late November. Workers should continue to update AGOR when completing an MA review. At the time of the fix, any cases with incorrect review dates will be updated by the State. CARES Updates can be viewed at: http://dhfs.wisconsin.gov/em/cares-updates/index.htm
10 18 05	**ELIMINATION OF THE GRACE MONTH AND MMIS END DATES ** The eligibility end date in MMIS will continue to display the grace month for those individuals whose eligibility was sent to MMIS prior to the change in CARES to eliminate the grace month. (Ops Memo 05-40) At Adverse Action of the review month, the actual eligibility end date (last day of the review month) will be sent to MMIS and updated if the review has not been completed. Once a review has been processed, the MMIS end dates will be accurate.

DATE	MESSAGE
10 25 05	<p>*****Job Announcement *****</p> <p>Economic Support Quality Assurance Specialist-Advanced: This position is responsible for completing the final quality assurance review process for FoodShare and/or Medicaid cases. This position is located in Madison. The starting salary is \$40,281. A detailed explanation of job duties, skills, and how to apply are listed in the State Current Opportunities Bulletin under job code 05-02431. Application/examination materials are due by November 14, 2005. Contact Gregg Dalton, Human Resource Specialist, at 608-266-9822 with questions.</p>
10 31 05	<p>***** WAMS USERS *****</p> <p>WHEN YOU CHANGE AGENCIES, YOU DO NOT NEED A NEW WAMS ID FOR ACCESSING CARES. INFORMATION YOU ENTERED WHEN CREATING YOUR WAMS ID CAN BE UPDATED. TO MAKE A CHANGE GO TO THE ON.WISCONSIN.GOV WEBSITE AND SELECT PROFILE MANAGEMENT. IF YOUR WAMS ID MATCHES THE ID OF YOUR FORMER AGENCY, IT CAN BE CHANGED TO MATCH THE CARES ID OF YOUR NEW AGENCY. IF YOUR E-MAIL ADDRESS OR NAME HAS CHANGED, GO TO ON.WISCONSIN.GOV AND SELECT PROFILE MANAGEMENT & UPDATE YOUR INFORMATION. PLEASE CONTACT THE SECURITY HELP DESK IF ASSISTANCE IS NEEDED. THEY CAN HELP YOU MAKE CHANGES & HELP YOU CHANGE PASSWORDS. A NEW WAMS ID SHOULD NEVER BE NEEDED. IT CREATES EXTRA WORK FOR LOCAL AND STATE SECURITY STAFF.</p>
10 31 05	<p>*****Support for Customers Using ACCESS*****</p> <p>As described in Operations Memo 05-38, the Recipient Services hotline will be able to assist clients with basic technical questions about creating an account and logging in to the ACCESS Check My Benefits tool (www.access.wisconsin.gov). As of November 1, local agencies may refer clients who have questions about creating an account and logging in to ACCESS to the Recipient Services hotline at 1-800-362-3002.</p>
11 04 05	<p>***EMPLOYMENT AND UNEMPLOYMENT QUERIES USING CARES ***</p> <p>As of 11/4/05, the employment and unemployment queries from the web have been fixed and are now available in CWW in production. Workers do not have go back to the mainframe to do these queries anymore for CWW cases.</p>
11 15 05	<p>***** W2 END DATE IN CARES WORKER WEB *****</p> <p>As of 11/18/05, the W-2 Information page in CWW is being updated to allow Feps to enter a W-2 End Date that is prior to the start date of the current participation period. Currently, The edit: 'GL017 W-2 End Date entered prior to the start date of the current participation period' does not allow this. Feps will be able to end date placements prior to the current participation period until W2 pulldown.</p>
11 16 05	<p>*****TECHNICAL ASSISTANCE CONSULTANTS POSITIONS*****</p> <p>The WI Department of Health and Family Services (DHFS) is currently looking for individuals for Technical Assistance Consultants (TAC) positions. These are contract positions responsible for providing technical assistance to local Income Maintenance (IM) agency staff regarding I M programs (FoodShare and Medicaid), processes, and systems. These positions require a deep understanding of the IM programs and knowledge of the CARES system. One TAC will be located in Milwaukee and will work primarily with Milwaukee County staff. The others will be based in Madison and will travel to other counties/tribes across the state on an as needed basis. The TACs will work directly with the staff in the Communications section in the Bureau of Eligibility Management. The Anticipated start date for these positions is January 3, 2006. If you are interested in these positions, please Contact Sheila Kuchenbecker at 608-282-3030 x248 or skuchenbecker@deloitte.com.</p>
11 18 05	<p>***** REMINDER: COUNTY TRANSFERS *****</p> <p>The Call Center has been receiving an increased number of calls from local agencies about cases that are being incorrectly transferred from other agencies. Please follow the policy outlined in ops memo 01-66 for MA county transfers. There is very specific policy and processes to follow when a case moves to a new county for MA. MA should not be closed when this occurs. For FS, the policy is outlined in 6.2.1</p>

DATE	MESSAGE
11 18 05	<p>****TECHNICAL ASSISTANCE CONSULTANTS POSITIONS****</p> <p>The WI Department of Health and Family Services (DHFS) is currently looking for individuals for Technical Assistance Consultants (TAC) positions. These are contract positions responsible for providing technical assistance to local Income Maintenance (IM) agency staff regarding I M programs (FoodShare and Medicaid), processes, and systems. These positions require a deep understanding of the IM programs and knowledge of the CARES system. One TAC will be located in Milwaukee and will work primarily with Milwaukee County staff. The others will be based in Madison and will travel to other counties/tribes across the state on an as needed basis. The TACs will work directly with the staff in the Communications section in the Bureau of Eligibility Management. The Anticipated start date for these positions is January 3, 2006. If you are interested in these positions, please contact Sheila Kuchenbecker at 608-283-3030 x248 or skuchenbecker@deloitte.com.</p>
11 21 05	<p>***** MA REVIEW DATES *****</p> <p>The CARES fix to correct the logic for MA review dates as described at: http://dhfs.wisconsin.gov/em/cares-updates/index.htm Did not happen this past weekend. We will keep you informed as we confirm the final date.</p>
11 29 05	<p>**** BONUS FOR IMPROVEMENT ON NEGATIVE ACTIONS ****</p> <p>For the past two years, USDA has awarded \$6 million dollars each year to the states with the best and most improved performance on negative actions and will continue to provide these awards in the future. The negative error rate measures the frequency of improper denials or termination of benefits. Ensuring that all who are eligible for the FoodShare Program receive the appropriate level of benefits is very important. Not only are you providing excellent customer service, Wisconsin could be in the running for bonus money from USDA/FNS.</p>
12 07 05	<p>***** MONROE COUNTY JOB OPPORTUNITY *****</p> <p>Monroe County Department of Human Services is hiring an Economic Support Supervisor. Application deadline is December 9th. For an application form and more information about job functions, salary and benefits contact Monroe County Personnel Office at (608) 269-8719 or Cathy Abbott at (608) 269-8627.</p>
12 14 05	<p>**** OPS MEMO 05-42 ****</p> <p>OPS MEMO 05-42 DESCRIBES THE NEW POLICY ON CITIZENSHIP REQUIREMENTS FOR CC. THE MEMO ALSO DESCRIBES A WORK AROUND IN CARES IN ORDER TO IMPLEMENT THE NEW POLICY. EFF 12/16/05 THIS WORKAROUND IS NO LONGER REQUIRED. WORKERS SHOULD CONTINUE TO IDENTIFY WHETHER THE PARENT IS AN UNDOCUMENTED ALIEN OR ILLEGAL ALIEN ON THE ALIEN/REFUGEE PAGE IN CWW. INDICATE WHETHER THE PARENT IS COOPERATING IN OBTAINING A SSN. THE CC AG SHOULD NOT FAIL IF A PARENT IS AN UNDOCUMENTED/ILLEGAL ALIEN AND IS NOT COOPERATING IN OBTAINING A SSN. ALL INDIVIDUALS IN THE HOUSEHOLD ARE INCLUDED IN THE CC AG AS PER CC POLICY REGARDLESS OF THEIR CITIZENSHIP STATUS. CHILDREN IN THE CC AG WILL BE ELIGIBLE FOR AUTHORIZATION ONLY IF THEY ARE A CITIZEN OR QUALIFIED ALIEN.</p>
12 13 05	<p>****TECHNICAL ASSISTANT CONSULTANT POSITIONS****</p> <p>The WI Department of Health and Family Services (DHFS) is currently looking for individuals for Technical Assistance Consultants (TAC) positions. These are contract positions responsible for providing technical assistance to local Income Maintenance (IM) agency staff regarding I M program (FoodShare and Medicaid), processes, and systems. These positions require a deep understanding of the IM programs and knowledge of the CARES system. One TAC will be located in Milwaukee and will work primarily with Milwaukee County staff.</p> <p>The others will be based in Madison and will travel to other counties/tribes across the state on an as needed basis. The TACs will work directly with the staff in the Communications section in the Bureau of Eligibility Management. The anticipated start date for these positions is January 17, 2006.</p> <p>If you are interested in these positions, please Contact Sheila Kuchenbecker at 608-282-3030 x248 or email: skuchenbecker@deloitte.com by Friday, December 16, 2006.</p>

DATE	MESSAGE
12 15 05	<p>***** TRAINING AND QA POSITIONS *****</p> <p>UWO CCDET is hiring for several positions in Training and Quality Assurance. If you'd like more information, please contact Cheri Stoffel at 920-424-1135 or see the website at:</p> <p>http://www.uwosh.edu/hr/unclassified_positions.php</p>

Nancy Meier
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